

To: Members of the Oxfordshire Health & Wellbeing Board

## **Notice of a Meeting of the Oxfordshire Health & Wellbeing Board**

**Thursday, 16 December 2021 at 2.00 pm**

### **THIS MEETING HAS BEEN CHANGED TO A VIRTUAL MEETING**

If you wish to view proceedings, please click on this [Live Stream Link](#). However, that will not allow you to participate in the meeting.



Yvonne Rees  
Chief Executive

December 2021

Contact Officer: **Colm Ó Caomhánaigh, Tel 07393 001096**  
[colm.ocaomhanaigh@oxfordshire.gov.uk](mailto:colm.ocaomhanaigh@oxfordshire.gov.uk)

#### **Membership**

Chair – Cllr Liz Leffman (Leader, Oxfordshire County Council)

Vice Chair – Dr David Chapman (Clinical Chair, Oxfordshire Clinical Commissioning Group)

#### **Board Members:**

Ansaf Azhar (Oxfordshire County Council)	Corporate Director of Public Health & Wellbeing
Councillor Liz Brighthouse OBE (Oxfordshire County Council)	Deputy Leader and Cabinet Member for Children, Education & Young People's Services
Dr Nick Broughton	Chief Executive, Oxford Health Foundation Trust
Sylvia Buckingham	Chair, Healthwatch Oxfordshire
Stephen Chandler (Oxfordshire County Council)	Corporate Director for Adults & Housing Services
Councillor Maggie Filipova-Rivers (South Oxfordshire District Council)	Vice-Chair, Health Improvement Partnership Board
Kevin Gordon (Oxfordshire County Council)	Corporate Director for Children's Services
Councillor Jenny Hannaby (Oxfordshire County Council)	Cabinet Member for Adult Social Care
Dr James Kent	Chief Executive, Oxfordshire Clinical Commissioning Group
Councillor Mark Lygo (Oxfordshire County Council)	Cabinet Member for Public Health & Equality
Kerrin Masterman (Oxfordshire GP Federation)	GP Representative
Professor Sir Jonathan Montgomery	Chair, Oxford University Hospitals NHS Foundation Trust

David Radbourne (NHS England)	Director of Commissioning Operations (South Central)
Yvonne Rees (Oxfordshire County Council & Cherwell District Council)	Chief Executive, Oxfordshire County Council & Cherwell District Council (District Representative)
Councillor Louise Upton (Oxford City Council)	Chair, Health Improvement Partnership Board

**Notes:** • **Date of next meeting: 17 March 2022**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chair, Councillor Liz Leffman**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**

*Currently council meetings are taking place in-person (not virtually) with Covid safety procedures operating in the venues. However, members of the public who wish to speak at this meeting can attend the meeting 'virtually' through an online connection. While you can ask to attend the meeting in person, you are strongly encouraged to attend 'virtually' to minimise the risk of Covid-19 infection.*

***Please also note that in line with current government guidance all attendees are strongly encouraged to take a lateral flow test in advance of the meeting.***

*Normally requests to speak at this public meeting are required by 9 am on the day preceding the published date of the meeting. However, during the current situation and to facilitate these new arrangements we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e. 9 am on Friday 10 December 2021 Requests to speak should be sent to [colm.ocaomhanaigh@oxfordshire.gov.uk](mailto:colm.ocaomhanaigh@oxfordshire.gov.uk). You will be contacted by the officer regarding the arrangements for speaking.*

*If you ask to attend in person, the officer will also advise you regarding Covid-19 safety at the meeting. If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.*

5. **Note of Decisions of Last Meeting (Pages 1 - 8)**

To approve the Note of Decisions of the meeting held on 7 October 2021 (**HWB5**) and to receive information arising from them.

6. **Covid-19 briefing (To Follow)**

2:05

To provide the Board with latest information on the pandemic in Oxfordshire. To be published shortly before the meeting.

**7. Update on establishment of BOB Integrated Care System (Pages 9 - 26)**

2:20

A presentation on development of the Buckinghamshire Oxfordshire Berkshire West – Integrated Care System (BOB-ICS) including the governance arrangements and how it links to the Health and Wellbeing Board.

**8. Oxfordshire Safeguarding Adults Board Annual Report (Pages 27 - 56)**

2:40

The OSAB report provides an overview of the work of the Safeguarding Board and its partners during 2020-21. It is a statutory requirement that an annual report is produced and shared with partners. Some partners, such as the Local Authority, have specific expectations placed upon them within the Care Act guidance about how they will respond to the report.

**The Health & Wellbeing Board is RECOMMENDED to note the content of the report, particularly the findings of the Vulnerable Adults Mortality group (page 15), the merging findings from the Homeless Mortality Review group (page 16) and the overall summary of progress during the year including the outstanding work (page 24).**

**9. Oxfordshire Safeguarding Children Board Annual Report (Pages 57 - 84)**

2:55

This paper highlights findings from the Board's annual report on the effectiveness of local arrangements to safeguard and promote the welfare of children in Oxfordshire.

**The Health & Wellbeing Board is RECOMMENDED to note the annual report of the Oxfordshire Safeguarding Children Board senior safeguarding partners and to consider the key messages.**

**10. Community Services Strategy (Pages 85 - 116)**

3:10

The community strategy work continues to progress, clinical workshops have been held and members will recall the engagement process on case for change and principles to inform decision making has concluded.

**The Board is asked to:**

- a) **agree the proposed final principles for the community services strategy based on feedback from the engagement exercise;**
- b) **note the update on the strategy work.**

## **11. Making Every Contact Count (MECC) to Support Health and Wellbeing Strategy Priorities (Pages 117 - 122)**

3:25

This report summarises the implementation of MECC in Oxfordshire so far and describes how it can support delivery of the some of the priorities within the Health and Wellbeing Strategy. It also suggests next steps in expanding further implementation of this initiative.

**The Health and Wellbeing Board is RECOMMENDED to:**

- (a) **note implementation of MECC in Oxfordshire to date**
- (b) **agree to the arrangement of a MECC training workshop for the Board in early 2022 to support it in championing further implementation of this initiative**

## **12. Children and Young People Emotional and mental wellbeing (Pages 123 - 136)**

3:40

This report summarises the work completed to date on the development of a shared strategic approach to children and young people's emotional wellbeing and mental health in Oxfordshire.

**The Health and Wellbeing Board is RECOMMENDED to:**

- a) **Note the summary of activity taken place to date**
- b) **Agree to the indicative strategic approach for children and young people's emotional wellbeing and mental health in Oxfordshire**
- c) **Endorse and support the work outlined in the forward plan**

## **13. Update on Delivery of Duties Under the Domestic Abuse Act (Pages 137 - 140)**

3:55

The Domestic Abuse Act 2021 was introduced in April this year and requires a needs assessment and strategic review of safe accommodation to be led by each Tier 1 local

authority area. This paper summarises the actions being taken in Oxfordshire to meet the requirements of the Act, including the production of both a Safe Accommodation Strategy and an overarching Domestic Abuse Strategy.

**The Health and Wellbeing Board is RECOMMENDED to**

- a) **Note the update on statutory duties under the Domestic Abuse Act following publication of guidance for Part 4 of the Domestic Abuse Act**
- b) **Note the publication of the draft Safe Accommodation Strategy for consultation and plans for final publication.**
- c) **Note the plans for renewing the overarching strategy for domestic abuse**

#### **14. Better Care Fund Plan 2021/22 (Pages 141 - 174)**

4:10

The Better Care Fund planning round for 2021/22 commenced on 30 September for submission 16 November. Given the brevity of the planning and submission cycle for 2021/22 the national conditions allow for the plan to be submitted by the deadline and ratified at the next available meeting of the Health & Wellbeing Board.

**The Health & Wellbeing Board is RECOMMENDED to**

- a) **Approve the Oxfordshire Better Care Fund Plan for 2021/22**
- b) **Approve the planned investment and schemes designed to deliver the metrics within the Plan**
- c) **Approve the proposed trajectories for the metrics as set out in the Plan**

#### **15. Joint Strategic Needs Assessment Plans for 2022/23 (Pages 175 - 178)**

4:20

The production of the Joint Strategic Needs Assessment is a statutory duty, however the content and timing of the JSNA is a decision for the Health and Wellbeing Board.

**The Health and Wellbeing Board is RECOMMENDED to**

- a) **agree the proposed six-month delay to the release of Oxfordshire's 2022 Joint Strategic Needs Assessment (JSNA), to allow for inclusion of the Census 2021 results.**
- b) **contribute information and intelligence to further the development of the JSNA (through the Steering Group) and participate in making information more accessible to everyone.**

**16. Outcomes of joint workshop with Future Oxfordshire Partnership**  
(Pages 179 - 182)

4:25

This report provides a summary of the discussion and feedback gathered as part of a recent workshop held between the Oxfordshire Health and Wellbeing Board and the Future Oxfordshire Partnership.

**17. Report from Healthwatch** (Pages 183 - 190)

4:35

To report on views of health care gathered by Healthwatch Oxfordshire.

**18. Performance Report** (Pages 191 - 196)

4:45

To monitor progress on agreed outcome measures.

**19. Reports from Partnership Boards** (Pages 197 - 200)

4:50

To receive updates from partnership boards including details of performance issues rated red or amber in the performance report:

- Health Improvement Board

Note: the latest meeting of the Children's Trust Board was too close to this the HWB meeting to be able to produce a report in time for inclusion.

**20. Meeting dates**

4:55

The meeting scheduled 30 June 2022 clashes with the Local Government Association Annual Conference.

**RECOMMENDED: to agree to move the 30 June 2022 meeting to 7 July 2022 at 10am.**